



watmos
COMMUNITY HOMES

Recruitment Information

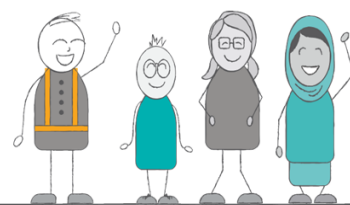
Asset Data Analyst





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Letter To Applicants

September 2026

Dear Applicant,

Re: Asset Data Analyst

Location: Walsall, West Midlands or Lambeth, London. Hybrid Working.

Thank you for responding to our recent advertisement for the post of **Asset Data Analyst**.

To apply you should upload your CV and complete some other basic details on our recruitment site, which can be reached by clicking [here](#)

Further information about Watmos can be found on our web site www.watmos.org.uk

Before completing your online application, please read the job description and the person specification carefully. The selection panel will only shortlist applicants who have demonstrated on their CV that they meet the criteria on the person specification. Consider how all your education, training, skills and experience relate to your application.

Should you have any questions or have special requirements please e-mail recruitment@watmos.org.uk or contact Jen Medza, Human Resources Advisor on 01922 471910.

- The closing date for receipt of applications is **4th October 2026**.
- Shortlisting will take place by **6th October 2026**.
- Interviews will be held on **14th October 2006**.

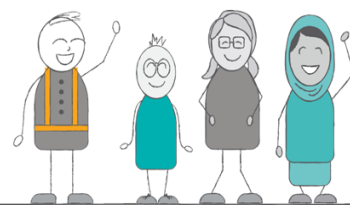
Should you have any questions regarding the application process please do not hesitate to contact me.

All the very best with your application.

Yours sincerely,

M. Anderson

Michael Anderson
Head of Human Resources





Advertisement



watmos
COMMUNITY HOMES

Leading the way in resident empowerment Watmos' unique approach has put it at the forefront of transforming communities, providing great homes and exceeding expectations. We are seeking an outstanding and dedicated individual who shares our passion for improving people's lives.

Asset Data Analyst

Walsall: £40,000, London: £43,700 plus many benefits.

Location: Walsall, West Midlands or Lambeth, London. Hybrid Working.

We are seeking a dedicated and analytical Asset Data Analyst to join our Asset Management team. You will play a key role in supporting the development of our Asset Management Strategy, investment planning, building safety compliance, and sustainability objectives. Working closely with the Head of Property, you will ensure that high-quality asset data informs strategic decision-making across our housing portfolio.

In this role, you will be responsible for collecting, validating, analysing and maintaining a wide range of property and building safety data, including stock condition, compliance, and energy performance information. You will manage asset databases, produce performance reports and KPIs, oversee property survey programmes, and help drive our commitment to achieving EPC C across all homes by 2030 as part of our net-zero strategy.

The successful candidate will have experience working with asset management or property data systems, strong analytical and numerical skills, and an understanding of social housing, building safety, and property compliance requirements. Experience with stock condition data and investment planning within a housing, property, or construction environment would be highly advantageous. This is an excellent opportunity to make a real impact by helping ensure residents live in safe, well-maintained and sustainable homes, while contributing to the continuous improvement of our services and asset performance. If you are passionate about data, problem-solving, and driving positive outcomes through insight-led decision-making, we would love to hear from you.

We are genuinely proud of our diversity, our people, our values, our homes and our achievements and you will support our ongoing evolution. In line with our ethos as an organisation we are committed to creating a diverse and inclusive organisation with a sense of belonging, where everyone knows their opinions matter and their talents can be fully utilised. We encourage applications from those of all backgrounds and strongly value having a workforce that includes people who have different life experiences.

To download a recruitment information pack and apply:

Visit: <https://watmos.current-vacancies.com/Careers/Watmos%20VSP-1722>

e-mail: recruitment@watmos.org.uk

Write to: Jen Medza, Human Resources Advisor
Watmos Community Homes, 116-120 Lichfield Street,
Walsall, West Midlands, WS1 1SZ

Closing Date: 4th October 2026





Job Description

Job Title:	Asset Data Analyst
Department:	Asset Management
Responsible to:	Head of Property (Investment & Sustainability)
Responsible For:	None
Significant Relationships:	Watmos Group Staff, Regulator of Social Housing, Building Safety Regulator, Homes England, Local Authorities.
Location:	Walsall or London. Hybrid working.
Special Conditions:	Occasional evening work

Job Purpose

- Assisting the Head of Property with the development and implementation of the Asset Management Strategy and Investment Plans by maintaining and providing strategic data to influence decision making.
- Developing, implementing and maintaining the Asset Management Department's databases to enable the development, procurement, monitoring and review of asset investment programmes.
- Ensuring Watmos has robust data to provide residents with properties that meet the new Decent Homes Standard, HHSRS, Consumer Standard.
- Utilising Sava software to develop the Watmos Zero Carbon strategy to achieve net zero with all properties having minimum EPC C by 2030.
- Implementing robust data collection and validation techniques and proactive measures to identify and rectify data inconsistencies.
- Analysing performance across all service delivery areas within the Asset Management to determine where improvements can be made to improve the quality and cost effectiveness of services we offer.
- Demonstrating the Watmos values and building close working relationships with all stakeholders and putting residents at the centre of all we do.





Job Description

Key Responsibilities Asset Management

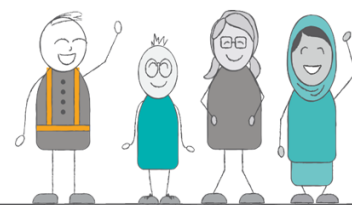
1. Collecting, validating, inputting, manipulating, extracting and analysing asset data. This data is to include stock condition data, but also key building safety data, including asbestos, legionella, gas, solid fuel, electric, lift equipment, electric gates, tree management and any other component within the home or estate that poses a safety risk. Using data and outputs to provide accurate and on time key performance information for reporting and operational management of the service.
2. Maintaining asset management databases ensuring that asset information is accurate, validated, and sufficient to allow effective investment planning and building safety compliance.
3. Producing Key Performance Indicator data and information.
4. Develop zero carbon strategy and manage and monitor stock energy performance to ensure 2030 target of all properties achieving EPC C rating.
5. Planning, designing, procuring and project managing ongoing programmes of property surveys such as stock condition, EPC, structural, damp and mould.
6. Obtaining stock condition and component renewal information in different formats and from a variety of sources and ensuring the information is input or uploaded in a timely and accurate manner.
7. Analysing outputs from our service to drive future strategies and work plans to ensure we are a top performer in our sector.
8. Ensuring that address lists remain accurate and up to date. Include the addition of properties through acquisition or new build and the disposal of properties through demolition, sale or RTB/RTA.
9. Providing programme scenarios from asset management databases to enable the effective planning of asset investment programmes and to ensure properties are maintained to an acceptable standard.
10. Regularly reviewing and updating cost data schedules and component life cycles within asset management databases.
11. Maintaining the security and integrity of information held within asset management databases.
12. Improving the scope, accessibility and accuracy of asset data. Training new and existing staff to access asset information.
13. Improving Watmos' performance.
14. Building on existing and developing new skills within the team.
15. Working closely with colleagues and contractors to enable excellent customer service.

Other

1. Comply with and implement the GDPR (General Data Protection Regulation).

Note

These duties may be performed on behalf of any member of the Watmos Group. No job description can cover every issue which may arise within the post at various times and therefore the jobholder is expected to carry out other reasonable duties and to provide cover for other staff as requested from time to time.





Person Specification

ASSESSED		
	ON APPLICATION	AT INTERVIEW PROCESS
Qualifications		
1. 5 GCSEs (A-C,4-9) including English Language and Mathematics or equivalent or Relevant Data Analysis or Asset Management qualification or Qualified by experience to equivalent level.	✓	
Professional Knowledge and Experience		
1. Understanding of the new Decent Homes and HHSRS.	✓	✓
2. Experience in developing and maintaining an Asset Database.	✓	✓
3. Experience with stock condition surveys.	✓	✓
4. Understanding of the Building Safety Bill.	✓	✓
5. Understanding of Building Regulations and legislation that governs building safety.	✓	✓
6. Experience of asset data systems.	✓	✓
7. Knowledge of setting up and monitoring administrative systems for performance management.	✓	✓
8. Knowledge of cyclical maintenance statutory compliance requirements.	✓	✓
9. Ability to analyse numerical and performance data and all other sources of information.	✓	✓
10. Experience of working in a property services/construction environment.	✓	✓
11. Understanding of the regulatory framework for registered providers.	✓	✓
12. Understanding of and empathy for social housing.	✓	✓





Person Specification

ASSESSED	
ON APPLICATION	AT INTERVIEW PROCESS
Skills and Experience	
1. Excellent written communication and grammatical skills, including the ability to write letters and reports to a very high standard.	✓
2. IT literacy to a high standard in a range of software packages.	✓
3. Excellent negotiation, influencing and persuasion skills.	✓
4. Strong analytical skills, ability to solve problems and see tasks through to completion.	✓
5. Confidence and credibility to liaise with a range of stakeholders.	✓
6. Strong numeracy skills.	✓
7. Ability to plan own workload and prioritise to meet targets and deadlines.	✓
8. Ability to identify new approaches and opportunities that will strengthen Watmos and our communities.	✓
9. Commitment to fairness, equality and diversity.	✓
Flexibility and Commitment	
1. Commitment to attending evening and weekend meetings and events as required.	✓
2. Willingness to contribute to and be actively involved in tenant involvement and community empowerment activities and events.	✓
3. Willingness to travel around the UK as required and to have overnight stays away from home.	✓





Benefits

My Pay

- Competitive salaries, which are benchmarked regularly.
- Salary reviewed annually.
- Enrolment into a pension scheme (4% employee contribution, 6% employer contribution). Opt-out available.
- Enhanced maternity, paternity, adoption and shared parental pay.
- Enhanced sick pay for when you really need it.
- Travel to work loans.
- Electric vehicle car lease salary sacrifice scheme.
- Considerable savings via our high street discount schemes – retail, travel, gym and leisure discounts.
- Enhanced travel expenses.
- Additional pay when working away from home for more than a night.
- Free professional subscriptions.
- Free car parking.

My Wellbeing

- 25 days annual leave rising to 30 days.
- 8 bank holidays.
- 4 additional concessionary leave days.
- Employee Assistance Programme offering support for home and work issues.
- Interactive wellbeing app designed to enhance your overall wellbeing.
- Access to free 24-hour counselling.
- Cycle to work scheme.
- Free flu jabs, eye tests and occupational health advice.
- Free tea and coffee etc.
- Ongoing assessment of your wellbeing and motivational drivers (work and personal) via 'Open Blend' software.
- A culture that promotes equity, diversity, inclusion and belonging.

My Flexibility and Work-Life Balance

- Hybrid working (home and office working), where role allows.
- Flexible working depending on your role. Flex your start and finish times.
- Flexi-leave. Additional time off for accrued flexi-time.
- A wide range of family friendly policies.

My Development

- In-person and online training sessions as well as e-learning, coaching, interactive workshops and external courses leading to a qualification.
- An innovative approach to performance management via the 'Open Blend' software coaching framework, putting the employee and their development at the heart of conversations.





About Watmos

Our Mission and Vision

By delivering our corporate objectives we will fulfil our mission, which is our 'core purpose' and our vision, which is what 'we ideally want to achieve for our residents'.

Our mission and vision are set out in the graphic to the right.



Our Mission

To provide great homes and services, build strong communities and improve people's lives.



Our Vision

To build a strong community focussed organisation where all our residents can prosper in healthy, safe and vibrant neighbourhoods.

Our Values

Our values are very important to us; they are our guiding principles driving what we do and how we work to deliver our Corporate Strategy. They reflect who we are and how we want to be seen.

Our values were developed by our Board and staff, and we hope everyone who meets us will agree that we live by them, and they are real. Our values are set out in the graphic to the right.



We are Stronger Together: We value the diversity of talents, perspectives and experiences of our people. We work collaboratively to foster creativity, challenge constraints and achieve shared goals.



We have Integrity: We are sincere and act with honesty and fairness. We keep our promises and are accountable for what we do, how we work and our decision making.



We are Caring: We work for the wellbeing and safety of our people showing empathy and understanding. We take responsibility for our environment.



We Strive for Excellence: We constantly review and improve how we do things. We take pride in our work. We make decisions that drive value for money and social impact.



We are Community-Focussed: We provide support to develop the skills, health and wellbeing of residents and build the capacity of community groups to help support thriving communities.



We are Agile: We are adaptable, resourceful and dynamic. We innovate to rise above challenges to make best use of our resources.

Link to Corporate Publications: <https://www.watmos.org.uk/corporate-publications>

